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MEASURE K COMMITTEE Via ZOOM MEETING

Tuesday, January 5, at 3:30 PM

A G E N D A

Join Zoom Meeting

<https://busd-net.zoom.us/j/82684066582>

Meeting ID: 826 8406 6582

One tap mobile

+16699006833,,82684066582# US (San Jose)

Dial by your location

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Meeting ID: 826 8406 6582

The following items will be discussed and/or acted upon:

- | | | |
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| 1. Welcome | Information | Sally Owyang |
| 2. Measure K Oversight Committee Guidelines | Discussion/Action | Sally Owyang |
| 3. Election of Officers | Action | Sally Owyang |
| 4. Review/Approve June 3, 2020 Minutes | Review/Action | Margot Sandoval |
| 5. Vacancies (9 open positions) <ul style="list-style-type: none">• Certificated – CTAB (2 Positions)• Classified – Teamsters or CSEA• Parent - Morrill Family, Piedmont Family, and Sierramont Family• Community Members (3 positions) | Discussion | Kevin Franklin |
| 6. 2020-2021 Parcel Assessments | Review | Kevin Franklin |
| 7. 2020-2021 Adopted Budget and 2019-2020 Unaudited Actuals | Review | Josh Quitarano |
| 8. 1 st Interim Update | Review/Discussion | Josh Quitarano |
| 9. Future meeting dates <ul style="list-style-type: none">• March 2, 2021• Report to the Board - June 8, 2021 | Discussion | Sally Owyang |
| 6. Adjournment | Action | Sally Owyang |

BOARD OF TRUSTEES

Thelma Boac

Hugo Jiménez

Khoa Nguyen

Jai Srinivasan



Pathway to the Future

Berryessa Union School District

Roxane Fuentes, Ed.D., Superintendent

Measure K Oversight Committee Guidelines

The Measure K Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure K is in effect. The Board of Trustees establishes this committee with the following role and operational

Role of the Committee

The role of the Measure K Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure K and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure K has on the students of the district. This will be accomplished by:

Fiscal Accountability

- Working with the district, and the district's independent auditors to annually review what Measure K funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

Impact on Students

- Working with the district, the Committee will review the impact of Measure K funded programs/personnel on students/student learning.

Starting in September, 2014 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure K.

Committee Membership

Membership on the Measure K Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.
- Majority of current active members is needed for a quorum, (not counting vacancies).

Selection

The Board of Trustees will be responsible for the selection of the members of Measure K Oversight Committee.

- The Board will post/advertise the positions inside and outside of the district and on our web page for a period of not less than 3 weeks.
- A short written application process will used to gather information about the candidates and their experience.

- In open meetings the Board of Trustees will select applicants to be interviewed, interview those candidates and determine whom to select as members of the Committee in each category. The Board will take action to appoint those candidates.

Meetings

The meetings of the Measure K Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009

Revised: December 16, 2014

Revised: May 12, 2015



Measure K Committee Meeting Minutes

UNADOPTED

June 3, 2020

Via Zoom Meeting

1. The meeting was called to order at 3:32 p.m.

Attendees: Christy Boyd, Kevin Franklin, Donna Glanville, Sally Owyang, Joshua Quitoriano, Margot Sandoval, and Jai Srinivasan

2. The March 10, 2020 minutes were reviewed and adopted as read. Motioned by Ms. Christy Boyd, 2nd by Mr. Jai Srinivasan, none opposed.
3. The 2020-2021 meeting dates were discussed and selected by the committee as follows:
 - October 6, 2020
 - January 5, 2021
 - March 2, 2021
 - June 8, 2021

Motioned by Mr. Jai Srinivasan, 2nd by Ms. Christy Boyd, none opposed.

4. The June 23, 2020 report to the board was presented by Mr. Kevin Franklin and Mr. Josh Quitoriano. The committee reviewed the report. Mr. Kevin Franklin addressed to the committee that the current Parcel Tax would be ending in June 2022. Currently the District receives over \$1.7 million in parcel tax much needed revenue. Ms. Donna Glanville asked if the District will be going out for another Parcel Tax and what the cost would be, also, if another parcel passed, if the amount taxed would be the same as the current \$79. Mr. Kevin Franklin estimates that the cost would be between 70K - 90K; with the mailings that are mailed to each voter costing around \$20K - \$30K. Mr. Franklin continued stating that at this time he could not say if the current \$79 tax would remain the same or be hire if a new parcel tax was passed. Ms. Donna Glanville volunteered to present this report to the board at the June 23, 2020 board meeting.
5. Mr. Josh Quitoriano reviewed the 2019-2020 Estimated Actuals and the 2020-2021 Proposed Adopted Budget. He explained that the current year Estimated Actuals has a negative balance, and in order to balance, a full FTE will have to be charged to the general fund. For the Proposed Budget that same FTE will not carry over to the 2020-2021 budget. Mr. Kevin

BOARD OF TRUSTEES

Thelma Boac

Richard Claspill

David Cohen

Hugo Jimenez

Khoa Nguyen

Franklin also mentioned that there have been many more refunds provided due to more community members being aware of the waiver.

6. Ms. Margot Sandoval reviewed the current committee members list with the committee. She noted that we had several committee members whose terms had expired in June 30, 2019. Two committee members have served for over 10 years: Ms. Anh Le, and Ms. Donna Glanville. Ms. Donna Glanville notified the committee that this was her last year as a committee member. Ms. Anh Le was not available, but had mentioned at a previous meeting that this year would be her last year as a member. Ms. Margot Sandoval will contact her to confirm. Ms. Christy Boyd, and Ms. Margot Sandoval agreed to continue as committee members until June 30, 2022.
7. The meeting adjourned at 4:02 p.m.

MEASURE K COMMITTEE MEMBERS

January 5, 2021

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
Kevin Franklin	District Representative			
Christy Boyd	Management	12/10/19	6/30/22	4
Sally Owyang	Classified/CSEA	1/16/18	6/30/21	2
Margot Sandoval	Management	12/10/19	6/30/22	7
Vacant	Community			
Vacant	Community			
Vacant	Community			
Vacant	Parent/MM Family			
Vacant	Parent/PMT Family			
Vacant	Parent/SMT Family			
Vacant	Certificated/CTAB			
Vacant	Certificated/CTAB			
Vacant	Classified/CSEA			
Vacant	Classified/Teamsters			

Parcel Assessments

2009-2021

January 5, 2021

Fiscal Year	Measure	Total Waivers Submitted	Total Parcels Collected	Total Revenue
2009/10	W	569	21648	\$ 1,710,192.00
2010/11	W	573	21640	\$1,709,560.00
2011/12	W	595	21615	\$1,707,585.00
2012/13	W	576	21693	\$1,713,747.00
2013/14	W	603	21805	\$1,722,595.00
2014/15	K	589	22140	\$1,749,060.00
2015/16	K	603	22,351	\$1,765,729.00
2016/17	K	571	22,426	\$1,771,654.00
2017/18	K	594	22,430	\$1,771,970.00
2018-19	K	661	22,492	\$1,776,868.00
2019-20	K	743	22,547	\$1,781,213.00
2020-21	K	900	22,454	\$1,773,866.00

Berryessa Union School District

Parcel Taxes Summary

FY 2019-20 UNAUDTED ACTUALS			
Beginning Balance			
Revenue	\$ 1,752,420		
	Total Available Fund \$ 1,752,420		
Expense	Program Description	FTE	
821	Math Program	4.00	561,187
822	Science Program	4.00	395,326
823	Library Services	8.00	632,868
824	Counselors	1.00	160,639
820	Measure W ADM Fee	-	2,400
825	Technology	-	-
	Total Expense \$ 1,752,420		
Balance	\$ -		

FY 2020-21 Proposed Adopted Budget			
Beginning Balance			
Revenue	\$ - \$ 1,763,868		
	Total Available Fund \$ 1,763,868		
Expense	Program Description	FTE	
821	Math Program	3.00	417,613
822	Science Program	4.00	451,487
823	Library Services	8.13	659,915
824	Counselors	1.00	162,639
820	Measure W ADM Fee	-	2,400
825	Technology	-	49,650
	Total Expense \$ 1,743,704		
Balance	\$ 20,164		

2020-21
Measure K

	2020-21 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
<u>Income</u>					
<u>000000 - Undesignated</u>					
8621 - Parcel Taxes	1,763,541				1,763,541
000000 - Undesignated	1,763,541				1,763,541
<u>082000 - MEASURE K</u>					
8621 - Parcel Taxes		(2,449)	(869)	(3,318)	3,318
082000 - MEASURE K		(2,449)	(869)	(3,318)	3,318
Income	1,763,541	(2,449)	(869)	(3,318)	1,766,859
<u>Expense</u>					
<u>082000 - MEASURE K</u>					
5830 - Contracted Services (Board Approval Required)	2,053	2,053		2,053	1
5845 - Legal Expense		703		703	(703)
082000 - MEASURE K	2,053	2,755		2,755	(702)
<u>082100 - Measure K Math</u>					
1110 - K-8 Teachers	419,702	166,998	250,496	417,494	2,208
1260 - SOCIAL WORKERS	32,616				32,616
3101 - STRS - Certificated	73,050	26,970	40,455	67,425	5,625
3321 - Medicare - Cerfiticated	6,559	2,354	3,632	5,987	572
3401 - Health & Welfare - Certificated	67,761	28,503	29,605	58,108	9,653
3501 - State Unemployment - Certificated	227	81	123	204	23
3601 - Workers Comp - Certificated	8,333	2,992	4,602	7,594	739
3701 - Retiree Benefits - Certificated	7,463				7,463
082100 - Measure K Math	615,711	227,898	328,914	556,812	58,899
<u>082200 - Measure K Science</u>					
1110 - K-8 Teachers	341,180	93,122	139,682	232,804	108,376
3101 - STRS - Certificated	55,100	15,039	22,559	37,598	17,502
3321 - Medicare - Cerfiticated	4,947	1,346	2,025	3,371	1,576
3401 - Health & Welfare - Certificated	42,126	15,020	15,726	30,746	11,380
3501 - State Unemployment - Certificated	171	46	70	116	55
3601 - Workers Comp - Certificated	6,287	1,710	2,572	4,282	2,005
3701 - Retiree Benefits - Certificated	5,629				5,629
082200 - Measure K Science	455,440	126,283	182,634	308,917	146,523
<u>082300 - Measure K Library</u>					
1910 - Other Certificated Salaries /Teacher Advisors	64,433	48,969	69,425	118,394	(53,961)
2217 - LIBRARY AND MEDIA TECHS	150,240	70,403	82,614	153,016	(2,776)

2020-21
Measure K

	2020-21 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
<u>082300 - Measure K Library</u>					
2290 - Classified Support - OT, Extra Duties		1,823		1,823	(1,823)
3101 - STRS - Certificated	10,406	7,890	11,212	19,102	(8,696)
3102 - STRS - Classified	1,792	872	978	1,849	(57)
3202 - PERS - Classified	28,803	13,833	15,902	29,736	(933)
3212 - EMPC PERS Classified	1,357	653	740	1,393	(36)
3312 - OASDI-Classified	8,627	3,952	4,766	8,718	(91)
3321 - Medicare - Cerfificated	934	692	1,007	1,698	(764)
3322 - Medicare - Classified	2,178	1,002	1,202	2,205	(27)
3401 - Health & Welfare - Certificated	6,162	4,950	4,718	9,668	(3,506)
3402 - Health & Welfare - Classified	40,511	26,849	22,284	49,133	(8,622)
3501 - State Unemployment - Certificated	32	24	34	58	(26)
3502 - State Unemployment - Classified	76	34	39	73	3
3601 - Workers Comp - Certificated	1,187	879	1,273	2,152	(965)
3602 - Workers Comp - Classified	2,766	1,274	1,507	2,781	(15)
3701 - Retiree Benefits - Certificated	1,063				1,063
3702 - Retiree Benefits - Classified	2,455				2,455
082300 - Measure K Library	323,022	184,098	217,701	401,800	(78,778)
<u>082400 - Measure K Counselors</u>					
1210 - Counselors	110,833	44,333	66,500	110,833	
3101 - STRS - Certificated	17,900	7,160	10,740	17,900	0
3321 - Medicare - Cerfificated	1,607	642	964	1,606	1
3401 - Health & Welfare - Certificated	28,577	13,395	13,528	26,923	1,654
3501 - State Unemployment - Certificated	55	22	33	55	(0)
3601 - Workers Comp - Certificated	2,042	815	1,224	2,039	3
3701 - Retiree Benefits - Certificated	1,829				1,829
082400 - Measure K Counselors	162,843	66,367	92,988	159,355	3,488
<u>082500 - Measure K Technology</u>					
4310 - Materials & Supplies	341	357	543	900	(559)
5610 - Equipment Rental & Maintenance Agreements	5,100				5,100
5830 - Contracted Services (Board Approval Required)	8,500				8,500
5846 - Licensing Software Agreement	20,709	33,388	46,621	80,009	(59,300)
5932 - Cellular Phones/Pagers		152	304	456	(456)
082500 - Measure K Technology	34,650	33,897	47,468	81,365	(46,715)
Expense	1,593,719	641,298	869,706	1,511,004	82,715